

**SHEFFIELD CITY COUNCIL**

**South East Community Assembly**

**Meeting held 16 May 2012**

**PRESENT:** Councillors David Barker, Isobel Bowler, Tony Downing, Denise Fox, Bryan Lodge, Karen McGowan, Helen Mirfin-Boukouris, Mick Rooney, Chris Rosling-Josephs and Ian Saunders.

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**1. APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillors Jackie Satur and Ray Satur.

**2. APPOINTMENT OF CHAIR AND DEPUTY CHAIR**

RESOLVED: That Councillor Ray Satur be appointed Chair of the Community Assembly.

**3. TO FIX DAY AND TIME OF MEETING**

RESOLVED: That meetings of the Assembly be held on a quarterly basis on dates and times to be determined by the Chair.